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BF-1180

3 March 1955

See Addl file for original

25X1A

MEMORANDUM FOR: [redacted]
Assistant to the Director

SUBJECT : Items for the Assistant Director's Meeting - 7 March 1955.

1. Recruitment:

There has been a marked increase of late in a tendency on the part of individual offices to undertake their own recruiting without coordinating with the Office of Personnel. While it is a fact that Personnel recruiters are not competent to decide finally on the wisdom of employing many types of individuals for whom the Agency has a need, we are heading for serious trouble in our relations with recruitment and other sources if all approaches are not properly coordinated.

I consider it highly important to the Agency that recruitment by individual components be undertaken only after full and complete coordination with the Office of Personnel.

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[redacted] is prepared to discuss this subject.

2. Outstanding Advances:

The Inspector General has made a recommendation, in which I concur, that the subject of "outstanding advances" be discussed at the Director's Meeting with Assistant Directors, Staff Chiefs, etc.

I am attaching hereto a copy of a report prepared by the Office of the Comptroller on this matter. Mr. Saunders and I are prepared to discuss the subject in some detail; however, it would be helpful if the Director could introduce our remarks by stating, as a minimum, that he had noted this problem and desired to have all overdue, outstanding advances cleared up at the earliest possible date.

DD/S:LKW:laq
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Comptroller - w/cc of att.

/s/ z
L. K. WHITE
Deputy Director
(Support)

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1 Att:
Memo dtd 24 Feb 55 to Comp fr C/FID, sub: "Status of Advances," w/att.

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